



BOARD OF DIRECTORS MEETING

Meeting No. 01/25
 Thursday, January 16th, 2025 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 George Darouze, City of Ottawa, Past Chair (*electronic participation*)
 Catherine Kitts, City of Ottawa (*electronic participation*)
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville (*electronic participation*)
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Genevieve Lajoie, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jen Boyer, Managing Director, Approvals
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Human Resources Specialist
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Gregory Payne, Permitting Officer
 Pat Piitz, Team Lead, Property
 Marieh Rajaie, Water Resource Specialist - Engineering
 Monique Sauve, Chief Building Official

Guests:

Alison McDonald, General Manager, Raisin Region Conservation Authority





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of January 16th, 2025 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-001/25

Moved by: Mike Tarnowski

Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the January 16th, 2025 main and supplemental agendas with the following amendment:

- Hand out Report “Request for Approval: Quaile Creek Hazard Mapping Study Two-Dimensional Modeling Contract” be added to the Supplemental Agenda as item #1. d.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

CLOSED SESSION

RESOLUTION NO. BD-002/25

Moved by: Adrian Wynands

Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:

- a. Board of Directors Training, Stop Order Hearings (Verbal): Warren A. Leroy, Ault & Ault LLP.

CARRIED

Catherine Kitts joined the meeting virtually at 9:08 a.m.



OPEN SESSION

RESOLUTION NO. BD-003/25

Moved by: Mike Tarnowski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

BOARD OF DIRECTORS TRAINING: STOP ORDER HEARINGS (VERBAL)

Warren A. Leroy, Ault & Ault LLP provided the Board of Directors with training on Stop Order Hearings.

ADJOURNMENT

RESOLUTION NO. BD-004/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors Meeting of January 16th, 2025 be adjourned at 9:37 a.m.

CARRIED

CALL TO ORDER

Chair Densham reconvened the Board of Directors the meeting at 11:17 a.m.

Catherine Kitts, Matt Luloff, and Deb Wilson were regrets for the reconvened meeting. George Darouze joined the meeting virtually at 11:17 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 12TH, 2024

RESOLUTION NO. BD-005/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of December 12th, 2024 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. Joint Occupational Health and Safety Committee meeting of December 11th, 2024.

RESOLUTION NO. BD-006/25

Moved by: Adrian Wynands
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

- i. Joint Occupational Health and Safety Committee meeting minutes of December 11th, 2024.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: 2025 LEVY SCHEDULE AND BUDGET

RESOLUTION NO. BD-007/25

Moved by: Adrian Wynands
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the 2025 General and Capital Levies at \$4,836,678; and

FURTHER THAT:

The City of Ottawa be special levied for the following programs in 2025:

- 1. Ottawa Rural Clean Water Program: \$200,000.
- 2. Ottawa Tree Replacement Program: \$200,000.
- 3. Eastern Ontario Water Resources Program: \$50,000.
- 4. Ottawa Baseline Monitoring Program: \$47,000.

AND FURTHER THAT: the Board of Directors approve the 2025 Budget as presented.

Roll Call Vote:

| | | <u>Yea</u> | <u>Nay</u> | |
|--------------------|---------|-------------------|-------------------|---------|
| Steve Densham | | X | | |
| George Darouze | | X | | |
| Catherine Kitts | Regrets | | | |
| Genevieve Lajoie | Regrets | | | |
| Mathew Luloff | Regrets | | | |
| Linda Payant | | X | | |
| Bill Smirle | | X | | |
| Tom Smyth | | X | | |
| François St. Amour | | X | | |
| Mike Tarnowski | | X | | |
| Deb Wilson | Regrets | | | |
| Adrian Wynands | | X | | |
| Totals: | | <u>8</u> | <u>0</u> | CARRIED |



REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-008/25

Moved by: Adrian Wynands

Seconded by: Mike Tarnowski

RESOLVED THAT:

WHEREAS the SNC Administrative By-laws designate signing officers for the Authority (s30.1 and 30.2); and

WHEREAS for banking purposes, the Authority's signing officers are one of: Chair; Vice-Chair; or Past Chair; and one of: Chief Administrative Officer, Secretary-Treasurer; or Director of Finance

BE IT RESOLVED THAT:

The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$25,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Director of Finance. The Director may delegate the use of these tools to his/her delegate.
3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or other electronic means. All payments are presented regularly to the Board of Directors for approval in the 'Monies Received and Disbursement Register for the period'.
4. The Royal Bank, Winchester Branch, be the Authority Bank and that signing officers execute the banking services contract; and



AND FURTHER THAT:

The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester, be appointed Auditors at an approximate cost of \$35,000 plus HST; and

FURTHER THAT:

The Director of Finance, or delegate, is authorized to all payments relating to payroll and payroll taxes; and

FURTHER THAT:

The law firm of Ault & Ault LLP, Winchester, be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa, be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$20,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.

CARRIED

George Darouze left the meeting at 11:37 a.m.

REQUEST FOR APPROVAL: PROVINCIAL OFFENSES OFFICER APPOINTMENTS

RESOLUTION NO. BD-009/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors appoint the following staff as provincial offences officers in accordance with section 30.1 of the *Conservation Authorities Act* for the purposes of ensuring compliance with the Act and the regulations:

- Gregory Payne, Permitting Officer; and
- Monique Sauve, Chief Building Official Part 8 – Septic Systems.

AND FURTHER THAT:

The Board of Directors revoke the appointments of the following provincial offences officers who were appointed in accordance with Section 30.1 of the *Conservation Authorities Act* (BD-062/24):

- Sandra Mancini, Managing Director, Natural Hazards and Infrastructure;
- James Holland, Senior Planner;



- Eric McGill, Corporate Counsel; and
- Laura Crites, Environmental Planner.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2024

RESOLUTION NO. BD-010/25

Moved by: Mike Tarnowski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the money received report for December 2024; and

FURTHER THAT:

The Board approve the Disbursement Register of \$901,867.99 for December 2024.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-011/25

Moved by: Tom Smyth
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for December 2024.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-012/25

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the Conservation Authorities Act for December 2024.

CARRIED



UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-013/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of December 2024.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-014/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for December 2024.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: 2025 CONSERVATION ONTARIO LEVY

RESOLUTION NO. BD-015/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the payment of the 2025 Conservation Ontario Levy of \$45,010, payable in two installments of \$22,505.

CARRIED

UPDATE: PROVINCIAL CHANGES UNDER THE *CONSERVATION AUTHORITIES ACT*

RESOLUTION NO. BD-016/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Provincial Changes under the *Conservation Authorities Act*, and

FURTHER THAT:

The Board of Directors send a letter to the Minister of Natural Resources expressing concerns related to the extension of the freeze on fees for any program or



service related to reviewing and commenting on planning and development related proposals or land use planning policies, or for permits issued by conservation authorities.

CARRIED

UPDATE 2024 TECHNICAL REVIEWS

RESOLUTION NO. BD-017/25

Moved by: François St. Amour
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the 2024 Technical Reviews update as of December 2024.

CARRIED

REQUEST FOR APPROVAL: QUAILE CREEK HAZARD MAPPING STUDY TWO DIMENSIONAL MODELING CONTRACT

RESOLUTION NO. BD-018/25

Moved by: Adrian Wynands
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve retaining consultant A to complete the Quaile Creek Hazard Mapping Study two-dimensional modeling at an approximate cost of \$26,918 plus HST.

CARRIED

CORRESPONDENCE

- a. Ministry of Natural Resources Letter: Extension of Minister’s direction for conservation Authorities regarding fee changes associated with planning, development, and permitting fees.
- b. AMO policy Update (excerpt): Key Messages for Conservation Authority Fees
- c. Dundas County Hospice Letter

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M.

- February 20th, 2025
- March 20th, 2025 (Annual General Meeting)
- April 17th, 2025 (OGRA March 30 – April 2)
- May 15th, 2025
- June 19th, 2025



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

ADJOURNMENT

RESOLUTION NO. BD-019/25

Moved by: François St. Amour

Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors Meeting of January 16th,
2025 be adjourned at 12:15 p.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 02/25
 Thursday, February 20th, 2025 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville (*electronic participation*)
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

George Darouze, City of Ottawa, Past Chair
 Tom Smyth, Stormont Dundas Glengarry

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Michelle Cavanaugh, Team Lead, Special Project
 Phillip Dagenais, Water Resources Specialist, Monitoring
 Deborah Edwards, Accounting Assistant
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Kenneth Omenogor, Geotechnical Engineer
 Gregory Payne, Permitting Officer
 Pat Piitz, Team Lead, Property
 Marieh Rajaie, Water Resource Specialist - Engineering
 Monique Sauve, Chief Building Official



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of February 20th, 2025 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-020/25

Moved by: Bill Smirle

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Members approve the February 20th, 2025 main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Chair Steve Densham declared a conflict of interest in regard to Agenda Item 12b).

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 16TH, 2025

RESOLUTION NO. BD-021/25

Moved by: Adrian Wynands

Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of January 16th, 2025 as submitted.

CARRIED

B. BOARD OF DIRECTORS SECTION 30.4 HEARING: STOP ORDER SO2024-01 MINUTES OF JANUARY 16TH, 2025

RESOLUTION NO. BD-022/25

Moved by: François St. Amour

Seconded by: Linda Payant



RESOLVED THAT:

The Members approve the Board of Directors
Section 30.4 Hearing: Stop Order SO2024-01
Minutes of January 16th, 2025.

CARRIED

C. SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF

i. Grants Sub-Committee meeting minutes of February 10th, 2025

RESOLUTION NO. BD-023/25

Moved by: Mike Tarnowski
Seconded by: Geneviève Lajoie

RESOLVED THAT:

The Board of Directors approve the actions and
recommendations of the following Committee
meetings:
i. Grants Sub-Committee meeting minutes of
February 10th, 2025 as submitted.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: ADMINISTRATIVE BY-LAWS AMENDMENTS

RESOLUTION NO. BD-024/25

Moved by: Deb Wilson
Seconded by: Mathew Luloff

RESOLVED THAT:

The Board of Directors approve amendments to
South Nation Conservation's Administrative By-
laws.

CARRIED

REQUEST FOR APPROVAL: PERSONNEL POLICY AMENDMENTS

RESOLUTION NO. BD-025/25

Moved by: Linda Payant
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve amendments to
South Nation Conservation's Personnel Policy.

CARRIED

FOR DISCUSSION: EXECUTIVE COMMITTEE STRUCTURE

There was no recommendation for this report, it was for discussion purposes only.



REQUEST FOR APPROVAL: 2025 SNC FLOOD CONTINGENCY PLAN

RESOLUTION NO. BD-026/25

Moved by: Catherine Kitts
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the 2025 South Nation Conservation Flood Contingency Plan.

CARRIED

**The Board of Directors meeting recessed at 10:00 a.m.
The Board of Directors meeting reconvened at 10:07 a.m.**

REQUEST FOR APPROVAL: BEAR BROOK FLOOD RISK PROFESSIONAL SERVICES CONTRACT

RESOLUTION NO. BD-027/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve retaining consultant A to support the assessment of increased flood risk in Bear Brook Watershed at an approximate cost of \$39,902 plus HST.

CARRIED

REQUEST FOR APPROVAL: STUMPAGE SALE CONTRACT

RESOLUTION NO. BD-028/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve entering into a Stumpage Sale Contract with Contractor C, for sale of Red Pine from SNC Property 41 [Nation] and Property 64 [Nation], at the unit price of \$34.00/m³.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-029/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors approves the submission of a funding application to the Resilient Agricultural Landscape Program – Marginal Lands Initiative requesting \$2,500,000 over three years for the creation or enhancement of natural features on marginal agricultural lands.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2025

RESOLUTION NO. BD-030/25

Moved by: Mik Tarnowski
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the money received report for January 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,086,692.23 for January 2025.

CARRIED

REQUEST FOR APPROVAL: GEOTECHNICAL PROFESSIONAL SERVICES CONTRACT

RESOLUTION NO. BD-031/25

Moved by: Geneviève Lajoie
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve retaining SRL Consulting to provide expert geotechnical professional review services to an upset limit of \$55,000.

CARRIED

UPDATE: ANNUAL PERMIT TIMELINE COMPLIANCE REPORTING FOR SECTION 28.1 PERMITS

RESOLUTION NO. BD-032/25

Moved by: Adrian Wynands
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the Annual Permit Timeline Compliance Reporting for permits issued under Section 28.1 of the *Conservation Authorities Act*.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-033/25

Moved by: François St. Amour
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for January 2025.

CARRIED

UPDATE: TECHNICAL REVIEWS

RESOLUTION NO. BD-034/25

Moved by: Linda Payant
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews update for January 2025.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-035/25

Moved by: Linda Payant
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for January 2025.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-036/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of January 2025.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-037/25

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received update for January 2025.

CARRIED

UPDATE: SNC's 2025 PROVINCIAL ELECTION STRATEGY

RESOLUTION NO. BD-038/25

Moved by: Bill Smirle
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file SNC's Provincial Election Strategy.

CARRIED

UPDATE: 2025 CONFERENCES

RESOLUTION NO. BD-039

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the 2025 Conferences report; and

FURTHER THAT:

The Board of Directors coordinate their conference attendance with the Secretary-Treasurer.

CARRIED



RECOGNITION FOR YEARS OF SERVICE: BRENT HARBERS, 10 YEARS

RESOLUTION NO. BD-040/25

Moved by: Mike Tarnowski
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors congratulate Brent Harbers for his 10 years with South Nation Conservation.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: NATURE SMART CLIMATE SOLUTIONS FUND

RESOLUTION NO. BD-041/25

Moved by: Linda Payant
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the federal government and other partners as required for Year 1 (2024-2025) funding for land acquisition, at a total of approximately \$1,026,300.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY EXPENDITURES

RESOLUTION NO. BD-042/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve an increase in undertaking and disbursement of funds for the Woodlot Storm Recovery Program to an upset limit of \$575,000 for 2025; and

FURTHER THAT:

The Board of Directors delegate authority to the Chief Administrative Officer to approve eligible expenditures above \$25,000.

CARRIED

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE

- March 20th, 2025 (Annual General Meeting)
- April 17th, 2025 (OGRA March 30 – April 2)
- May 15th, 2025
- June 19th, 2025



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-043/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Request for Approval: Land Acquisition 2025-NDU-01
- b. For Discussion: Options for Negotiation – Leased Facility (verbal).

CARRIED

The Board of Directors convened Closed Session at 11:10 a.m. Having declared a conflict of interest, Chair Densham left the Closed Session for item 12b); Vice-Chair Wynands assumed the role of Chair.

OPEN SESSION

RESOLUTION NO. BD-044/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 11:38 a.m.; Chair Densham resumed his role.

REQUEST FOR APPROVAL: LAND ACQUISITION 2025-NDU-01

RESOLUTION NO. BD-045/25

Moved by: Linda Payant
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve property acquisition 2025-NDU-01 [North Dundas] as discussed in the report.

CARRIED



FOR DISCUSSION: OPTIONS FOR NEGOTIATION – LEASED FACILITY (Verbal)

The Chair declared a conflict of interest on this item, Vice-Chair Wynands chaired the discussion and resolution vote.

RESOLUTION NO. BD-046/25

Moved by: Bill Smirle
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the verbal report on Options for Negotiation – Leased Facility.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-047/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors Meeting of February 20th, 2025 be adjourned at 11:40 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS ANNUAL GENERAL MEETING

Meeting No. 03/25
 Thursday, March 20th, 2025 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa, Second Vice-Chair
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Mike Tarnowski, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Projects
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Resources Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Gregory Payne, Permitting Officer
 Pat Piitz, Team Lead, Property
 Marieh Rajaie, Water Resource Specialist - Engineering
 Monique Sauve, Chief Building Official

Guests:

Ben Mann, Baker Tilly
 Craig Calder, CAO/Clerk, Township of North Stormont
 George Darouze, MPP, Carleton
 Emily DeRochie, St. Lawrence River Institute
 Dorothy Hamilton, OWA-SDG and Watershed Advisory Committee
 Alain Jacquement, Watershed Advisory Committee
 Jeff Ridal, St. Lawrence River Institute
 Cindy Saucier, Watershed Advisory Committee



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors Annual General meeting of March 20th, 2025 to order at 9:00 a.m. Chair Densham welcomed guests to the meeting.

APPROVAL OF SNC BOARD OF DIRECTORS ANNUAL GENERAL MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-048/25

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the March 20th, 2025 Board of Directors Annual General Meeting main and supplemental agendas as amended:

- a. Supplemental Agenda Item 2.a., Closed Session – Request for Approval: Negotiations Related to Leased Facility be moved to follow main Agenda item 13.b., Closed Session - Request for Approval: SNC Property Legal Matter (Verbal).

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Chair Steve Densham declared a conflict of interest on Supplemental Agenda Item 2.a) Request for Approval: Negotiations Related to Leased Facility.

REQUEST FOR APPROVAL:

BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 20, 2025

RESOLUTION NO. BD-049/25

Moved by: François St. Amour
Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of February 20th, 2025 as submitted.

CARRIED



GUEST SPEAKER: JEFF RIDAL, EXECUTIVE DIRECTOR, RIVER INSTITUTE

Jeff Ridal, Executive Director for the River Institute provided a PowerPoint presentation on the River Institute and its programs and projects.

RECOGNITION FOR YEARS SERVICE: GEORGE DAROUZE, 10 YEARS

The Board of Directors recognized and thanked George Darouze for his dedicated service to South Nation Conservation.

The Board of Directors meeting recessed at 9:53 a.m.

The Board of Directors meeting reconvened at 10:05 a.m.

NEW BUSINESS

REQUEST FOR APPROVAL: SNC ADMINISTRATIVE BY-LAWS AMENDMENT

RESOLUTION NO. BD-050/25

Moved by: Adrian Wynands

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve amendments to South Nation Conservation’s Administrative By-laws.

CARRIED

**REQUEST FOR APPROVAL: 2025 BOARD OF DIRECTORS ELECTIONS
(AND PROCEDURES)**

RESOLUTION NO. BD-051/25

Moved by: Deb Wilson

Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors appoint Carl Bickerdike, Chief Administrative Officer as the Acting Chair; and

FURTHER THAT:

The South Nation Conservation Administrative By-laws state: “All elections shall be in accordance with the Procedures for Election of Officers (Appendix B)” and relevant *Conservation Authorities Act* requirements be adhered to.

CARRIED



Carl Bickerdike, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.

First call for nominations for Chair:

Moved by: François St. Amour

Steve Densham be nominated for the position of Chair, South Nation Conservation.

Steve Densham accepted the nomination for position of Chair, South Nation Conservation.

Second call for nominations: None

Third call for nominations: None

RESOLUTION NO. BD-052/25

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

Nominations be closed for the position of Chair.

CARRIED

First Call for nominations for Vice Chair:

Moved by: Deb Wilson

Adrian Wynands be nominated for position of Vice-Chair, South Nation Conservation.

Adrian Wynands accepted the nomination for position of Vice-Chair, South Nation Conservation.

Second Call for Nominations: None

Third Call for Nominations: None

RESOLUTION NO. BD-053/25

Moved by: Linda Payant
Seconded by: Bill Smirle

RESOLVED THAT:

Nominations be closed for the position of Vice-Chair.

CARRIED

First Call for nominations for Second Vice-Chair:

Moved by: Adrian Wynands

Catherine Kitts be nominated for position of Second Vice-Chair, South Nation Conservation.

Catherin Kitts accepted the nomination for the position of Second Vice-Chair, South Nation Conservation.



Second Call for Nominations: None

Third Call for Nominations: None

RESOLUTION NO. BD-054/25

Moved by: Steve Densham
Seconded by: François St. Amour

RESOLVED THAT:

Nominations be closed for the position of
Second Vice-Chair.

CARRIED

RESOLUTION NO. BD-055/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

For the year 2025, and until the Annual
General Meeting of 2026:

- i. Steve Densham be elected as Chair of SNC,
- ii. Adrian Wynands be elected as Vice-Chair of SNC,
- iii. Catherine Kitts be elected as Second Vice-Chair of SNC, and

FURTHER THAT:

The Chair, Vice-Chair, and Second Vice-Chair
be appointed the Executive Committee of SNC.

CARRIED

The Chair, Vice-Chair, and Second Vice-Chair assumed their offices.

REQUEST FOR APPROVAL: CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-05625

Moved by: Linda Payant
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors appoint the Vice-Chair
as the Conservation Ontario Council voting
delegate; and

FURTHER THAT:

The Board of Directors appoint the Chair as
first alternate and Chief Administrative Officer
as second alternate.

CARRIED



REQUEST FOR APPROVAL: 2024 YEAR END, AUDITED FINANCIAL STATEMENTS AND AUDIT LETTERS

RESOLUTION NO. BD-057/25

Moved by: Adrian Wynands
Seconded by: Geneviève Lajoie

RESOLVED THAT:

The Board of Directors approve and file the 2024 Draft Financial Statements, Audit Reporting Letter, Letter of Representation and signatures by Management and Chair: and

FURTHER THAT:

The Board of Directors approve the 2024 reserve transfer to the Operating Reserve of \$28,694.

CARRIED

REQUEST FOR APPROVAL: 2024 SNC ANNUAL REPORT

RESOLUTION NO. BD-058/25

Moved by: Bill Smirle
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve the 2024 Annual Report; and

FURTHER THAT:

The Board of Directors direct staff to circulate copies to member municipalities, local MPs and MPPs, Conservation Authorities, and various stakeholders.

CARRIED

UPDATE: 2024 CONSERVATION AREAS VISITOR REPORT:

RESOLUTION NO. BD-059/25

Moved by: Catherine Kitts
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the 2024 Conservation Areas Monitoring Report; and

FURTHER THAT:

The Board of Directors recommend that staff continue to monitor Conservation Areas to inform the management of these public spaces.

CARRIED



UPDATE: WATERSHED ADVISORY COMMITTEE MEMBERSHIP

RESOLUTION NO. BD-060/25

Moved by: Adrian Wynands

Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Watershed Advisory Committee update.

CARRIED

REQUEST FOR APPROVAL: STUMPAGE SALE CONTRACT NO. 13/23/30-2022 AMENDMENT

RESOLUTION NO. BD-061/25

Moved by: Linda Payant

Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve amending the stumpage contract with 1704650 Ontario Ltd. (CMT Logging), for SNC Properties 13, 23, and 30 (North Stormont), to extend the completion date to March 31, 2026.

CARRIED

REQUEST FOR APPROVAL: CAMP SHELDRIK MANAGEMENT AGREEMENT

RESOLUTION NO. BD-062/25

Moved by: Adrian Wynands

Seconded by: Bill Smirle

RESOLVED THAT:

The SNC Board of Directors approve negotiating renewal of the Camp Sheldrick Management Agreement with Scouts Canada; and

FURTHER THAT:

The Agreement be brought back to the Board of Directors for approval.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-063/25

Moved by: Adrian Wynands

Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approves funding application submissions to the following programs:



| Project | Funding Request |
|--|------------------------|
| 1. Flood Hazard and Identification Mapping Program: Lepage Creek and Tributary | \$400,000 |
| 2. Ontario Power Generation's Power for Change Project: Creating Resilient Forests in Eastern Ontario - A Tree Planting Initiative | \$400,000 |
| Total | \$800,000 |

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE

RESOLUTION NO. BD-064/25

Moved by: Adrian Wynands
 Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the purchase of a light duty truck to an upset limit of approximately \$75,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2025

RESOLUTION NO. BD-065/25

Moved by: François St. Amour
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the money received report for February 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,000,479.73 for February 2025.

CARRIED

UPDATE: TECHNICAL REVIEWS

RESOLUTION NO. BD-066/25

Moved by: Tom Smyth
 Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews update for February 2025.

CARRIED



UPDATE PLANNING ACTIVITY

RESOLUTION NO. BD-067/25

Moved by: Tom Smyth
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for February 2025.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-068/25

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for February 2025.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-069/25

Moved by: François St. Amour
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of February 2025.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-070/25

Moved by: Adrian Wynands
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received for February 2025.

CARRIED



SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: OTTAWA STEWARDSHIP AGREEMENT

RESOLUTION NO. BD-071/25

Moved by: Adrain Wynands
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve entering into a multi-year contribution agreement with the City of Ottawa for the completion of stewardship projects on three SNC properties, at a value of \$285,000.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2025 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-072/25

Moved by: François St. Amour
 Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2025:

| Program | 2024 Encumbered Funds ¹ | 2025 Funds |
|--|------------------------------------|------------------------------|
| 1. Eastern Ontario Water Resources Program (EOWRP) | | |
| a. United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project | \$25,000 | \$25,000 |
| b. EOWRP Grant: Salt Responsibly Campaign | \$3,972 | \$0 |
| 2. UCPR Woodlot Advisory Service | \$0 | \$20,000 |
| 3. SDG Woodlot Advisory Service | \$0 | \$20,000 |
| 4. City of Ottawa Special Levy Programs | | |
| a. Ottawa Rural Clean Water Program | \$268,137 | To be confirmed ² |
| b. Ottawa Tree Replacement Program | \$17,868 | To be confirmed ² |
| Total | \$314,977 | \$65,000 |

¹ Funding approved in 2024 and carried forward to 2025 budget for project completion.

² 2025 special levies approval pending, report will be brought back to the Board following City Council approval.

CARRIED



UPDATE: FLOOD FORECASING AND WARNING – SPRING FRESHET CONDITIONS

Kat Watson, Coordinator - Early Warning Systems and Watershed Plans, and Phillip Dagenais, Water Resources Specialist – Monitoring, presented the members with an update on the Flood Forecasting and Warning and the 2025 Spring Freshet Conditions.

CORRESPONDENCE

a. George Darouze Letter: Resignation from SNC Board of Directors

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- April 17th, 2025 (OGRA March 30th – April 2nd)
- May 15th, 2025
- June 19th, 2025
- July – no scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-073/25

Moved by: Bill Smirle
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following reports below:

- a. Request for Approval: Land Acquisition 2025-OTW-01
- b. Request for Approval: SNC Property Legal Matter (verbal)
- c. Request for Approval: Negotiations related to leased facility

CARRIED

The Board of Directors convened closed session at 11:20 a.m.

Having declared a conflict of interest, Chair Densham left the Closed Session for Supplemental Agenda item 2a); Vice-Chair Wynands assumed the role of Chair.

OPEN SESSION

RESOLUTION NO. BD-074/25

Moved by: Bill Smirle
 Seconded by: Deb Wilson



ADJOURNMENT

RESOLUTION NO. BD-078/25

Moved by: Tom Smyth

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors Annual General Meeting of
March 20th, 2025 be adjourned at 12:29 p.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 04/25
 Thursday, April 17th, 2025 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa, Second Vice Chair
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Mathew Luloff, City of Ottawa
 Deb Wilson, Leeds Grenville

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Michelle Cavanaugh, Team Lead, Special Project
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Resources Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Gregory Payne, Permitting Officer
 Pat Piitz, Team Lead, Property
 Marieh Rajaie, Water Resource Specialist - Engineering
 Monique Sauve, Chief Building Official

Guests:

Jason Symington, Project Manager, Raisin-South Nation Source Protection Region



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of April 17th, 2025 to order at 9:15 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-079/25

Moved by: Adrian Wynands
Seconded by: Tom Smyth

RESOLVED THAT:

The Members approve the April 17th, 2025 Board of Directors Meeting main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Chair Steve Densham declared a conflict of interest on Supplemental Agenda Item 2.a) Update: Negotiations Related to Leased Facility.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF MARCH 20TH, 2025

RESOLUTION NO. BD-080/25

Moved by: Bill Smirle
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of March 20th, 2025 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. WATERSHED ADVISORY COMMITTEE MEETING MINUTES OF MARCH 25TH, 2025.

RESOLUTION NO. BD-081/25

Moved by: Adrian Wynands
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Watershed Advisory Committee Meeting Minutes of March 25th, 2025 as submitted.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: NATURAL HAZARDS MAPPING

RESOLUTION NO. BD-082/25

Moved by: Tom Smyth
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the Quaille Creek report and associated maps as the best information available to establish flood hazard and regulation limits along the watercourse; and

FURTHER THAT:

The report and maps be used by South Nation Conservation's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

REQUEST FOR APPROVAL: 2025 SNC INSURANCE RENEWAL

RESOLUTION NO. BD-083/25

Moved by: Adrian Wynands
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada at an upset limit of approximately \$141,360.44 including taxes.

CARRIED



REQUEST FOR APPROVAL: FUNDING AGREEMENTS

RESOLUTION NO. BD-084/25

Moved by: Mike Tarnowski
 Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve entering into the following funding agreements:

1. **Invasive Species Centre:** \$60,844 for invasive species mapping and management.
2. **World Wildlife Fund Canada:** \$200,000 for wetland restoration on SNC property.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2025 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-085/25

Moved by: Catherine Kitts
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2025, pending City of Ottawa Council approval:

| Program | 2025 Funds |
|--|------------------|
| 1. City of Ottawa Special Levy Programs | |
| a) Ottawa Tree Replacement Program | \$200,000 |
| b) Ottawa Rural Clean Water Program | \$200,000 |
| c) Eastern Ontario Water Resources Program | \$50,000 |
| d) Ottawa Baseline Monitoring Program | \$47,000 |
| Total | \$497,000 |

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2025

RESOLUTION NO. BD-087/25

Moved by: Mike Tarnowski
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2025; and



FURTHER THAT:

The Board approve the Disbursement Register of \$534,894.72.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-088/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the planning activity update for March 2025.

CARRIED

UPDATE: TECHNICAL REVIEWS

RESOLUTION NO. BD-089/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews Update for March 2025.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-090/25

Moved by: Mike Tarnowski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for March 2025.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-091/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of March 2025.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-092/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received for March 2025.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: WOODLOT STORM RECOVERY PROGRAM EXPENDITURES

RESOLUTION NO. BD-093/25

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Woodlot Storm Recovery Program Expenditures update.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-094/25

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Update: Negotiations Related to Leased Facility (verbal)
- b. SNC Property Legal Matter (verbal)

CARRIED



The Board of Directors recessed for a break at 10:30 a.m.

The Board of Directors convened Closed Session at 10:42 a.m.

Having declared a conflict of interest, Chair Densham left the Closed Session for Supplemental Agenda item 2a); Vice-Chair Wynands assumed the role of Chair.

Chair Densham rejoined the Closed Session for Supplemental Agenda item 2b).

OPEN SESSION

RESOLUTION NO. BD-095/25

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

UPDATE: NEGOTIATIONS RELATED TO LEASED FACILITY (VERBAL)

Chair Densham, declared a conflict of interest on this item, Vice-Chair Wynands chaired the discussion and resolution vote.

RESOLUTION NO. BD-096/25

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the verbal update on Negotiations Related to Leased Facility.

CARRIED

UPDATE: SNC PROPERTY LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-097/25

Moved by: Tom Smyth
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the verbal update on SNC Property Legal Matter.

CARRIED



CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- May 15th, 2025
- June 19th, 2025
- July – no scheduled meeting
- August 21st, 2025 (AMO Conference August 17 – 21)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Lindsay Payant requested an update on the new SNC website from Staff. Staff will provide a demonstration of the new website at the May Board of Directors meeting.

CLOSED SESSION

None, items covered under Supplemental Agenda.

ADJOURNMENT

RESOLUTION NO. BD-098/25

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors Meeting of April 17th, 2025 be adjourned at 11:21 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 05/25
 Thursday, May 15th, 2025 – 9:00 a.m.

Watershed Room, SNC



-
- Directors Present:** Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa, Second Vice Chair (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair
- Regrets:** Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa
- Staff Present:** Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Michelle Cavanaugh, Team Lead, Special Project
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and
 Community Outreach
 Eric McGill, Corporate Counsel
 Gregory Payne, Permitting Officer
 Pat Piitz, Team Lead, Property
 Marieh Rajaie, Water Resource Specialist - Engineering
 Monique Sauve, Chief Building Official
 Andy Stefan, Resource Assistant



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of May 15th, 2025 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-099/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the May 15th, 2025 main and supplemental agendas with the following amendment:

- a. Supplemental Agenda item 2a. "Request for Approval: Land Acquisition 2025-NAT-01" and main Agenda item 12a. "Request for Approval: Negotiations Related to Leased Facility" be moved to follow main Agenda item 4. "Declaration of Conflict of Interest".

CARRIED

DECLARATION OF CONFLICT OF INTEREST

Chair Steve Densham declares a conflict of interest on Agenda Item 12.a) Request for Approval: Negotiations Related to Leased Facility.

CLOSED SESSION

RESOLUTION NO. BD-100/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Update: Negotiations Related to Leased Facility (verbal)
- b. Request for Approval: Land Acquisition 2025-NAT-01.

CARRIED



The Board of Directors convened closed session at 9:05 a.m.

Having declared a conflict of interest, Chair Densham left the Closed Session for Main Agenda item 12a); Vice-Chair Wynands assumed the role of Chair.

Chair Densham rejoined the Closed Session for Supplemental Agenda item 2a).

Catherine Kitts left the meeting at 9:23 a.m.

OPEN SESSION

RESOLUTION NO. BD-101/25

Moved by: Adrian Wynands

Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

REQUEST FOR APPROVAL: NEGOTIATIONS RELATED TO LEASED FACILITY (VERBAL)

Chair Densham, declared a conflict of interest on this item, Vice-Chair Wynands chaired the discussion and resolution vote.

RESOLUTION NO. BD-102/25

Moved by: François St. Amour

Seconded by: Linda Payant

RESOLVED THAT:

That the Board of Directors approve the purchase the facility, 2025-NST-01, with an upset limit as discussed.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION 2025-NAT-01

RESOLUTION NO. BD-103/25

Moved by: Tom Smyth

Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve Land Acquisition 2025-NAT-01 as discussed in the report.

CARRIED

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.



**The Board of Directors recessed for a break at 10:90 a.m.
The Board of Directors reconvened at 10:21 a.m.**

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 17TH, 2025

RESOLUTION NO. BD-104/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of April 17th, 2025 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF

- i. Joint Occupational Health and Safety Committee Meeting Minutes of April 16th, 2025

RESOLUTION NO. BD-105/25

Moved by: Bill Smirle
Seconded by: Tom Smyth

RESOLVED THAT:

The Members approve the Joint Occupational Health and Safety Committee meeting minutes of April 16th, 2025 as submitted.

CARRIED

NEW BUSINESS

2025 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-106/25

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the following 2025 South Nation Conservation Emergency Preparedness Plans:

- i. Crisis Communications Kit for Landslides;
- i. Forest Fire Emergency Plan; and
- ii. Low Water Response Plan.

CARRIED



REQUEST FOR APPROVAL: CAMP SHELDRIK MANAGEMENT AGREEMENT

RESOLUTION NO. BD-107/25

Moved by: Bill Smirle
 Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve renewing the Camp Sheldrick Management Agreement with Scouts Canada for a 5-year term (June 2025 – May 2030).

CARRIED

REQUEST FOR APPROVAL: IT NETWORK INFRASTRUCTURE REPLACEMENT

RESOLUTION NO. BD-108/25

Moved by: Adrian Wynands
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the replacement of IT Network Infrastructure, at an upset cost of approximately \$35,000 plus taxes.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-109/25

Moved by: Mike Tarnowski
 Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approves funding application submissions to the following programs:

| Project | Funding Request |
|--|-----------------|
| 1. Fisheries and Oceans Canada Drain Classification | \$10,000 |
| 2. TD Tree Days: Leitrim Wetland Planting | \$9,000 |
| Total | \$19,000 |

CARRIED



UPDATE: NAVAN FOREST RESTORATION

RESOLUTION NO. BD-110/25

Moved by: Mike Tarnowski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file on the update on the restoration of Navan Forest, SNC Property 185, Ottawa.

CARRIED

UPDATE: NEW SNC WEBSITE DEMONSTRATION

John Mesman did a presentation to the Board Members on the new SNC website currently under development.

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2025

RESOLUTION NO. BD-111/25

Moved by: Tom Smyth
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,139,157.85.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-112/25

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the planning activity update for April 2025.

CARRIED

UPDATE: TECHNICAL REVIEWS

RESOLUTION NO. BD-113/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews update for April 2025.

CARRIED



UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-114/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for April 2025.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-115/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of April 2025.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-116/25

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received for April 2025.

CARRIED

RECOGNITION YEARS OF SERVICE

RESOLUTION NO. BD-117/25

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors congratulate Pat Piitz and John Mesman for their years of service with South Nation Conservation.

CARRIED



SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30TH, 2025

RESOLUTION NO. BD-118/25

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of April 30th, 2025 update.

CARRIED

CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- June 19th, 2025
- July – no scheduled meeting
- August 21st, 2025 (AMO Conference August 17 – 20)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-119/25

Moved by: Bill Smirle
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors Meeting of May 15th, 2025 be adjourned at 11:28 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 06/25

Thursday, June 19th, 2025 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Catherine Kitts, City of Ottawa, Second Vice Chair

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Project
 Phillip Dagenais, Water Resources Specialist
 Deborah Edwards, Accounting Assistant
 James Holland, Senior Planner
 Caroline Goulet, Forester
 Eric McGill, Corporate Counsel
 Ken Omenogor, Geotechnical Engineer
 Gregory Payne, Permitting Officer
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official
 Katherine Watson, Coordinator – Early Warning Systems and Watershed Plans



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of June 19th, 2025 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-120/25

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Members approve June 19th, 2025 Board of Directors Meeting main and supplemental agendas with the following amendments:

- i. Supplemental Agenda item 2a. Financial information related to pending negotiations for contracted services: Request for Approval: Bear Brook Flood Mitigation Class EA – Contracted Services be moved to follow Main Agenda Item 12 a. Update: Land Acquisitions (verbal)
- ii. Addition of item 12 c. Request for Approval: Potential Legal Matter Affecting the Authority (verbal)

DECLARATION OF CONFLICT OF INTEREST

None.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 15TH, 2025

RESOLUTION NO. BD-121/25

Moved by: Adrian Wynands
Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of May 15th, 2025 as submitted.

CARRIED



NEW BUSINESS

**REQUEST FOR APPROVAL: CONSERVATION ONTARIO RESILIENT AGRICULTURAL
LANDSCAPE PROGRAM MARGINAL LANDS INITIATIVE FUNDING AGREEMENT**

RESOLUTION NO. BD-122/25

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Conservation Ontario to receive Ontario Ministry of Agriculture, Food and Agribusiness funding for the Eastern Ontario Farm Stewardship Collaborative's Resilient Agricultural Landscape Program (RALP) Marginal Lands initiative at a value of \$500,000; and

FURTHER THAT:

The Board of Directors approve entering into agreements with partners in the Eastern Ontario Farm Stewardship Collaborative for the RALP Marginal Lands Initiative, total project value of approximately \$857,550 plus HST.

CARRIED

Geneviene Lajoie joined the meeting virtually at 9:35 a.m.

REQUEST FOR APPROVAL: 2025/2026 PRIVATE LAND STEWARDSHIP FEE SCHEDULE

RESOLUTION NO. BD-123/25

Moved by: Mike Tarnowski
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approves the 2025/2026 Private Land Stewardship Fee Schedule as presented, effective immediately.

CARRIED

REQUEST FOR APPROVAL: 2025 TREE PLANTING EXPENDITURES

RESOLUTION NO. BD-124/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve additional contracted tree planting services to meet demand for the Forest Canada's 50 Million Tree Planting Program and the 2 Billion Tree's Woodlot Storm



Recovery Program fall planting at an approximate cost of \$300,000 plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of additional tree seedlings to meet demand for the Forest Canada's 50 Million Tree Planting Program and the 2 Billion Tree's Woodlot Storm Recovery Program fall planting at an approximate cost \$160,000, plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of additional 2025 tree seedlings from Ferguson Tree Nursery, Pineneedle Farms Inc., and from Harbers Greenhouses and Forestry, based on availability of required stock.

CARRIED

REQUEST FOR APPROVAL: CRYSLER DAM ENGINEERING ASSESSMENT

RESOLUTION NO. BD-125/25

Moved by: Matt Luloff
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve into an agreement with Contractor A for the completion of the Chrysler Dam Engineering Assessment at an approximate cost of \$34,950 plus HST.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2025

RESOLUTION NO. BD-126/25

Moved by: Genevieve Lajoie
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the money received report for May 2025; and

FURTHER THAT:

The Board of Directors approve the Disbursement Register of \$822,484.52.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-127/25

Moved by: Mike Tarnowski
 Seconded by: Deb Wilson



RESOLVED THAT:

The Board of Directors receive and file the planning activity update for May 2025.

CARRIED

UPDATE: TECHNICAL REVIEWS

RESOLUTION NO. BD-128/25

Moved by: Linda Payant
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Technical Reviews update for May 2025.

CARRIED

UPDATE: SECTION 28.1 PERMITS ISSUED

RESOLUTION NO. BD-129/25

Moved by: Deb Wilson
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Section 28.1 of the *Conservation Authorities Act* for May 2025.

CARRIED

UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT

RESOLUTION NO. BD-130/25

Moved by: Tom Smyth
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the update on reported *Conservation Authorities Act* regulation concerns received in the month of May 2025.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-131/25

Moved by: Adrian Wynands
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the on-site sewage permits received for May 2025.

CARRIED



**The Board of Directors recessed for a break at 10:17 a.m.
 The Board of Directors reconvened at 10:28 a.m.**

RECOGNITION YEARS OF SERVICE

RESOLUTION NO. BD-132/25

Moved by: Mike Tarnowski
 Seconded by: Tom Smyth

RESLOVED THAT:

The Board of Directors congratulate Hannah Jackson for her years of service with South Nation Conservation.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: GRANTS SUB-COMMITTEE MEETING MINUTES OF JUNE 16TH, 2025

RESOLUTION NO. BD-133/25

Moved by: Bill Smirle
 Seconded by: Tom Smyth

RESLOVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

- i. Grants Sub-Committee meeting minutes of June 16th, 2025 as submitted.

CARRIED

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31ST, 2025

RESOLUTION NO. BD-134/25

Moved by: Adrian Wynands
 Seconded by: Deb Wilson

RESLOVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of April 30th, 2025 update.

CARRIED



REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY PROGRAM

RESOLUTION NO. BD-135/25

Moved by: Mike Tarnowski
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Woodlot Storm Recovery Program update; and

FURTHER THAT:

The Board of Directors approve signing an amendment with Natural Resources Canada to extend 2 Billion Trees Program agreement to 2028 and increase funding for the Woodlot Storm Recovery Program to approximately \$1.5 million in total.

CARRIED

CORRESPONDENCE

None.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- July – no scheduled meeting
- August 21st, 2025 (AMO Conference August 17 – 21)
- September 18th, 2025 (EOMC September 17 – 19)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-136/25

Moved by: Bill Smirle
 Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- a. Update: Land Acquisitions (verbal)
- b. Financial information related to pending negotiations for contracted services:
 Request for Approval: Bear Brook Flood Mitigation Class EA – Contracted Services
- c. Request for Approval: Potential Legal Matter Effecting the Authority (verbal)

CARRIED



The Board of Directors convened in Closed Session at 10:43 a.m.

OPEN SESSION

RESOLUTION NO. BD-137/25

Moved by: Genevieve Lajoie

Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened in Open Session at 11:53 a.m.

UPDATE: LAND ACQUISITIONS (VERBAL)

RESOLUTION NO. BD-138/25

Moved by: Bill Smirle

Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the verbal update on Land Acquisitions.

CARRIED

**FINANCIAL INFORMATION RELATED TO PENDING NEGOTIATIONS FOR
CONTRACTED SERVICES: REQUEST FOR APPROVAL: BEAR BROOK FLOOD
MITIGATION CLASS EA – CONTRACTED SERVICES**

RESOLUTION NO. BD-139/25

Moved by: Mike Tarnowski

Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the Bear Brook Flood Mitigation Class Environmental Assessment and Preliminary Design project, and an update limit provided in the report, pending City of Ottawa approval: and

FURTHER THAT:

The Board of Directors delegate authority to the Executive Committee to award the contract.

CARRIED



REQUEST FOR APPROVAL: POTENTIAL LEGAL MATTER AFFECTING THE AUTHORITY (VERBAL)

RESOLUTION NO. BD-140/25

Moved by: Deb Wilson
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the creation of a Locally Significant Wetland Compensation and Offsetting Reserve; and

FURTHER THAT:

The Board of Directors approve the Chair and CAO to enter into a compensation and offsetting agreement as discussed; and

FURTHER THAT:

The Board of Directors requests SNC staff to review South Nation Conservation's development policies and provide an update in September.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-141/25

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of June 19th, 2025 be adjourned at 11:56 a.m.

CARRIED



Steve Densham,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 07/25

Thursday, August 21st, 2025 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa, Second Vice Chair
 Genevieve Lajoie, Prescott Russell
 Linda Payant, City of Ottawa
 Isabelle Skalski, City of Ottawa
 Bill Smirle, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Mathew Luloff, City of Ottawa
 Tom Smyth, Stormont Dundas Glengarry

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Michelle Cavanagh, Team Lead, Special Project
 Caroline Goulet, Forester
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Kelsey Smith, Stewardship and Outreach Assistant
 Katherine Watson, Coordinator – Early Warning Systems and Watershed Plans



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach read the Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of August 21st, 2025 to order at 9:00 a.m. Chair Densham welcome new City of Ottawa Board Member, Isabelle Skalski, to her first meeting.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-142/25

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the August 21st, 2025 main and supplemental agendas with the following amendment:

- Closed Session items on both the main and supplemental Agendas be moved to follow main Agenda Item 4, Declaration of Conflict of Interest.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

CLOSED SESSION

RESOLUTION NO. BD-143/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into Closed Session for the following below:

- i. Request for Approval: Land Acquisitions
- ii. Update: Property Legal Matter – SNC 18 (verbal)
- iii. Update: Potential Legal Matter (verbal)
- iv. Matter involving an identifiable individual

CARRIED

Catherine Kitts joined the meeting at 9:04 a.m.

The Board of Directors convened Closed Session at 9:04 a.m.



OPEN SESSION

RESOLUTION NO. BD-144/25

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 10:34 a.m.

The Board of Directors recessed for a break at 10:35 a.m.

The Board of Directors reconvened from break at 10:47 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITIONS

RESOLUTION NO. BD-145/25

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve property acquisition 2025-RUS-01 [Russel] as discussed in the report; and

FURTHER THAT:

The Board of Directors approve property acquisition 2025-NDU-02 [North Dundas] as discussed in the report; and

FURTHER THAT:

The Board of Directors approve property acquisition 2025-AUG-02 [Augusta] as discussed in the report; and

FURTHER THAT:

The Board of Directors approve a funding agreement between SNC, Duck Unlimited Canada and the City of Ottawa for land acquisition; and

FURTHER THAT:

The Board of Directors approve property acquisition 2025-OTT-02 [Ottawa] as discussed in the report.

CARRIED



UPDATE PROPERTY LEGAL MATTER: SNC 18 (VERBAL)

RESOLUTION NO. BD-146/25

Moved by: Deb Wilson
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the verbal update on Property Legal Matter: SNC 18.

CARRIED

UPDATE: POTENTIAL LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-147/25

Moved by: Mike Tarnowski
Seconded by: Geneviève Lajoie

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the potential legal matter.

CARRIED

MATTER INVOLVING AN IDENTIFIABLE INDIVIDUAL

RESOLUTION NO. BD-148/25

Moved by: Isabelle Skalski
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the Chair respond to the correspondence regarding the identifiable individual as per the discussion.

CARRIED

BOARD MEETING MINUTES

**A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES
JUNE 19TH, 2025**

RESOLUTION NO. BD-149/25

Moved by: Adrian Wynands
Seconded by: Geneviève Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting Minutes of June 19th, 2025 as submitted.

CARRIED



BUSINESS ARISING FROM BOARD MINUTES

A. REQUEST FOR APPROVAL: LOCALLY SIGNIFICANT WETLANDS IN THE TOWNSHIP OF ALFRED AND PLANTAGENET

RESOLUTION NO. BD-150/25

Moved by: Mike Tarnowski
 Seconded by: Adrian Wynands

WHEREAS South Nation Conservation’s current policies regarding the regulation of locally significant wetlands within its jurisdiction state:

1. Locally significant wetlands are wetlands identified by a participating municipality as being locally significant;
2. the boundaries of locally significant wetlands are established by the participating municipality; and
3. SNC regulates locally significant wetlands in accordance with the *Conservation Authorities Act* where a participating municipality has passed a Zoning By-law including Locally Significant Wetlands in accordance with Section 34 (18) of the *Planning Act*.

BE IT RESOLVED the Board of Directors direct staff to adjust SNC’s regulation mapping for locally significant wetlands in the Township of Alfred and Plantagenet, to coincide with amendments to the zoning by-laws including locally significant wetlands, as implemented from time to time.

CARRIED

COMMITTEE MEETING MINUTES

A. REQUEST FOR APPROVAL: SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF:

- I. LEITRIM WETLAND ADVISORY COMMITTEE MEETING MINUTES OF JUNE 17TH, 2025
- II. WATERSHED ADVISORY COMMITTEE MEETING MINUTES OF JUNE 24TH, 2025
- III. JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MEETING MINUTES OF JULY 9TH, 2025

B. UPDATE: SOUTH NATION WATER RESPONSE TEAM MEETING MINUTES OF AUGUST 11th, 2025

RESOLUTION NO. BD-151/25

Moved by: Bill Smirle
 Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meetings:



- i. Leitrim Wetland Advisory Committee meeting minutes of June 17th, 2025.
- ii. Watershed Advisory Committee meeting minutes of June 24th, 2025.
- iii. Joint Occupational Health and Safety Committee meeting minutes of July 9th, 2025; and

FURTHER THAT:

The Board of Directors receive and file the draft South Nation Water Response Team meeting minutes of August 11th, 2025.

CARRIED

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.

NEW BUSINESS

UPDATE: SNC WATER RESPONSE PROGRAM

RESOLUTION NO. BD-152/25

Moved by: Mike Tarnowski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on the South Nation Conservation Water Response Program.

CARRIED

REQUEST FOR APPROVAL: 2025-2027 FLOOD HAZARD IDENTIFICATION MAPPING PROGRAM PROJECT: LEPAGE CHARBONNEAU WATERSHED

RESOLUTION NO. BD-153/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve undertaking the City of Ottawa Delineating Flood Hazard and Associated Impacts within the Lepage Charbonneau Watershed project, at a total cost of approximately \$397,706.50 plus HST.

CARRIED



REQUEST FOR APPROVAL: SERVICE AGREEMENT WITH AGRICULTURE & AGRI-FOOD CANADA

RESOLUTION NO. BD-154/25

Moved by: Deb Wilson
Seconded by: Geneviève Lajoie

RESOLVED THAT:

The Board of Directors approve entering into an agreement with Agriculture and Agri-Food Canada to provide support to validate a satellite-based crop residue analysis survey on a cost recovery basis.

CARRIED

REQUEST FOR APPROVAL: EXPENDITURES FOR THE ALFRED AND PLANTAGENET STORM RECOVERY FORESTRY SERVICES AGREEMENT

RESOLUTION NO. BD-155/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve purchase of tree stock and tree planting contracted services for the Alfred and Plantagenet Storm Recovery Forestry Services Agreement, at an approximate cost of \$70,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE AND JULY 2025

RESOLUTION NO. BD-156/25

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the money received report for June and July 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,692,886.11 for June and July 2025.

CARRIED

UPDATE: PLANNING ACTIVITY
UPDATE: ENGINEERING TECHNICAL REVIEWS
UPDATE: SECTION 28.1 PERMITS ISSUED
UPDATE: ENFORCEMENT OF PARTS VI AND VII OF THE ACT
UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-157/25

Moved by: Linda Payant
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the following:

- i. Planning Activity update for the months of June and July 2025;
- ii. Engineering Technical Reviews update for the months of June and July 2025;
- iii. Update on permits issued under Section 28.1 of the *Conservation Authorities Act* for the months of June and July 2025;
- iv. Update on reported *Conservation Authorities Act* regulation concerns received in the months of June and July 2025; and
- v. On-site sewage permits received for the months of June and July 2025.

CARRIED

FOR DISCUSSION: EXECUTIVE COMMITTEE MEETING WITH LEADERSHIP TEAM

Chair Densham highlighted results from the Executive Committee meeting with the Leadership Team.

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR JULY 31ST, 2025

RESOLUTION NO. BD-158/25

Moved by: Mike Tarnowski

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of July 31st, 2025 update.

CARRIED

REQUEST FOR APPROVAL: SNC SIGN STRATEGY AND LOGO EVOLUTION

RESOLUTION NO. BD-159/25

Moved by: Isabelle Skalski

Seconded by: Catherine Kitts

RESOLVED THAT:

That the Board of Directors approve the updates to SNC's Sign Strategy.

CARRIED



CORRESPONDENCE

- a. Order in Council 862/25: Appoint of Deputy Minister and Chief Conservation Executive.
- b. Order in Council 863/25: Transfer of Conservation Authorities to Minister of Environment, Conservation and Parks.
- c. City of Ottawa Council Resolution: Appointment of Representative to SNC Board of Directors.

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- September 18th, 2025 (OEMC September 17 – 19)
- October 16th, 2025
- November 20th, 2025 (2026 Draft Budget presentation)
- December 11th, 2025 (Note: second Thursday of the month)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-160/25

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of August 21st, 2025 be adjourned at 12:07 p.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 08/25
 Thursday, September 18th, 2025 – 9:00 a.m.

Watershed Room, SNC



Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa, Second Vice Chair
 Genevieve Lajoie, Prescott Russell (*electronic participation*)
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa (*electronic participation*)
 Isabelle Skalski, City of Ottawa (*electronic participation*)
 Tom Smyth, Stormont Dundas Glengarry
 Bill Smirle, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 James Holland, Senior Planner
 Hannah Jackson, Accounting and Human Resources Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Eric McGill, Corporate Counsel
 Gregory Payne, Permitting Officer
 Pat Piitz, Team Lead, Property
 Katherine Watson, Coordinator – Early Warning Systems and Watershed Plans



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer read the Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of September 18th, 2025 to order at 9:00 a.m.

Chair Densham thanked staff for the Board and Committee Tour that was held on September 9th, 2025.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-161/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the September 18th, 2025 main and supplemental agenda as amended:

- Supplemental Agenda Item 2 a., be moved to follow main agenda item 12.b.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

BOARD MEETING MINUTES

**A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES
AUGUST 21ST, 2025**

RESOLUTION NO. BD-162/25

Moved by: Mike Tarnowski
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of August 21st, 2025 as submitted.

CARRIED

**B. UPDATE: SOUTH NATION RESPONSE TEAM MEETING MINUTES OF
AUGUST 25TH, 2025**

RESOLUTION NO. BD-163/25

Moved by: Catherine Kitts
Seconded by: Tom Smyth



RESOLVED THAT:

The Board of Directors receive and file the South Nation Response Team meeting minutes of August 25th, 2025 as submitted.

CARRIED

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.

Matt Luloff joined the meeting virtually at 9:07 a.m.

NEW BUSINESS

REQUEST FOR APPROVAL: 2026 LEVY AND BUDGET SCHEDULE

RESOLUTION NO. BD-164/25

Moved by: François St. Amour
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the 2026 Levy and Budget Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: RECORD RETENTION POLICY AND SCHEDULES

RESOLUTION NO. BD-165/25

Moved by: Linda Payant
Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors approve the revised Record Retention Policy and Schedules as presented.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-166/25

Moved by: Deb Wilson
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approves the submission of a funding application to the Green Municipal Fund – Climate Adaptation/Climate-ready plans and processes/Plans program, requesting \$140,000 for the climate risk assessment for unstable slopes in the South Nation Conservation jurisdiction project.

CARRIED



REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2025

RESOLUTION NO. BD-167/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the money received report for August 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$926,305.14 for August 2025.

CARRIED

SNC WATER RESPONSE PROGRAM (PRESENTATION)

Kat Watson, Coordinator, Early Warning Systems and Watershed Plans, provided a presentation on current watershed conditions and recommendations from the Water Response Team on water conservation.

MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-168/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the following updates for August 2025:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED



SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31st, 2025

RESOLUTION NO. BD-169/25

Moved by: Mike Tarnowski
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of August 31st, 2025 update.

CARRIED

REQUEST FOR APPROVAL: BEAR BROOK WATERSHED STUDY CLIMATE CHANGE SCENARIO PLANNING – CONTRACTED SERVICES

RESOLUTION NO. BD-170/25

Moved by: Deb Wilson
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve retaining Aquanty Inc. to complete the climate change scenario planning for the Bear Brook Watershed Study at an upset limit of \$17,500 plus HST.

CARRIED

REQUEST FOR APPROVAL: SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES

RESOLUTION NO. BD-171/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meetings:
i. Grants Sub-Committee meeting minutes of September 15th, 2025.

CARRIED

CORRESPONDENCE

None



DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- October 16th, 2025
- November 20th, 2025 (2026 Draft Budget presentation)
- December 11th, 2025 (Note: second Thursday of the month)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Tom Smyth – requested future discussion on percentage of levy allocated for land acquisition.

CLOSED SESSION

RESOLUTION NO. BD-172/25

Moved by: Adrian Wynands
 Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Closed Session for the following below:

- a. Update: Land Acquisitions
- b. Request for Approval: Land Acquisition
- c. Update: Legal Matter: Carl

CARRIED

The Board convened Closed Session at 9:50 a.m.

OPEN SESSION

RESOLUTION NO. BD-173/25

Moved by: Bill Smirle
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board reconvened Open Session at 10:10 a.m.

UPDATE: LAND ACQUISITIONS

RESOLUTION NO. BD-174/25

Moved by: Linda Payant
 Seconded by: Isabelle Skalski

RESOLVED THAT:

The Board of Directors receive and file the Land Acquisitions update.

CARRIED



REQUEST FOR APPROVAL: LAND ACQUISITIONS

RESOLUTION NO. BD-175/25

Moved by: Deb Wilson
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve property acquisition 2025-SST-01 [South Stormont] as discussed in the report; and

FURTHER THAT:

The Board of Directors direct staff to obtain an appraisal on 2025-OTT-03 [Ottawa] and bring it back to the Board for discussion.

CARRIED

UPDATE: LEGAL MATTER

RESOLUTION NO. BD-176/25

Moved by: Geneveive Lajoie
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Legal Matter update.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-177/25

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors meeting of September 18th, 2025 be adjourned at 10:14 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 09/25
 Thursday, October 16th, 2025 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Linda Payant, City of Ottawa
 Tom Smyth, Stormont Dundas Glengarry
 Bill Smirle, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Catherine Kitts, City of Ottawa, Second Vice Chair
 Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa
 Isabelle Skalski, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Donna Ferguson, Accounting Technician
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, read the Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of October 16th, 2025 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-178/25

Moved by: Bill Smirle
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the October 16th, 2025 main and supplemental agenda as amended:

- Supplemental Agenda Item 1c., be moved to precede main agenda item 7a.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

BOARD MEETING MINUTES

A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 18TH, 2025

RESOLUTION NO. BD-179/25

Moved by: Mike Tarnowski
 Seconded by: Tom Smyth

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of September 18th, 2025 as submitted.

CARRIED

B. REQUEST FOR APPROVAL: SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF:

- Watershed Advisory Committee meeting minutes of September 23rd, 2025

RESOLUTION NO. BD-180/25

Moved by: Adrian Wynands
 Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Watershed Advisory Committee meeting minutes of September 23rd, 2025.

CARRIED

SNC PROJECT UPDATE: POWERPOINT PRESENTATION

Staff presented the members with a PowerPoint presentation on project updates.

The Board of Directors recessed for a break at 10:15 a.m.

The Board of Directors reconvened from break at 10:26 a.m.

NEW BUSINESS

LAND SECUREMENT FUNDING DECISION

RESOLUTION NO. BD-181/25

Moved by: Tom Smyth
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the land securement funding decision report.

CARRIED

FOR REVIEW: PROPOSED 2026 LEVIES

RESOLUTION NO. BD-182/25

Moved by: Linda Payant
 Seconded by: Adrian Wynands

RECOMMENDATION:

The Board of Directors receive the proposed 2026 general levy, at \$4,847,480, and the proposed capital levy of \$209,093, for review and comment; and

FURTHER THAT:

- The Board of Directors receive the following proposed 2025 City of Ottawa special levies for review and comment:
1. Ottawa Rural Clean Water Program: \$200,000
 2. Ottawa Tree Replacement Program: \$200,000
 3. Eastern Ontario Water Resource Program: \$50,000
 4. Ottawa Baseline Monitoring Program: \$47,000

CARRIED



REQUEST FOR APPROVAL: ASSET MANAGEMENT PLAN [DRAFT]

RESOLUTION NO. BD-183/25

Moved by: Mike Tarnowski
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the Draft Asset Management Plan; and

FURTHER THAT:

Staff bring back an updated Draft Asset Management Plan, with financing options, to the November 2025 meeting.

CARRIED

REQUEST FOR APPROVAL: GROWING CANADA'S COMMUNITY CANOPIES FUNDING AGREEMENTS

RESOLUTION NO. BD-184/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve entering into a multi-year agreement with the Federation of Canadian Municipalities – Green Municipal Fund – Growing Canada's Community Canopies program to receive \$372,400 in funding for the "Greening Community Spaces in the South Nation Conservation Jurisdiction: A Municipal Tree Planting Partnership"; and

FURTHER THAT:

The Board of Directors approve entering into contribution agreements with municipal partners to undertake the "Greening Community Spaces in the South Nation Conservation Jurisdiction: A Municipal Tree Planting Partnership" project.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-185/25

Moved by: Mike Tarnowski
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approves the submission of a funding application to the Wetlands Conservation Partner Program requesting \$200,000 for the



restoration and enhancement of the Two Creeks Forest Conservation Area and Leitrim Wetland in 2026.

CARRIED

REQUEST FOR APPROVAL: WETLAND CONSTRUCTION CONTRACTS

RESOLUTION NO. BD-186/25

Moved by: Mike Tarnowski
 Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve hiring Contractor A to complete a wetland restoration project at the Snake Island Forest property at an approximate cost of \$70,000 plus HST; and

FURTHER THAT:

The Board of Directors approve hiring Contractor E to complete a wetland restoration project at SNC Property 188 at an approximate cost of \$85,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2025

RESOLUTION NO. BD-187/25

Moved by: Tom Smyth
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$694,222.37 for September 2025.

CARRIED

MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-188/25

Moved by: Adrian Wynands
 Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the following updates for August 2025:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR SEPTEMBER 30TH, 2025

RESOLUTION NO. BD-189/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of September 30th, 2025.

CARRIED

REQUEST FOR APPROVAL: HYDROMETRIC STATION INSTALLATION – EQUIPMENT PURCHASE

RESOLUTION NO. BD-190/25

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve purchasing hydrometric equipment for Water Response Programs to an upset limit of approximately \$50,000 plus HST.

CARRIED

CORRESPONDENCE

None



DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- November 20th, 2025 (2026 Draft Budget presentation)
- December 11th, 2025 (Note: second Thursday of the month)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-191/25

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:
a. Update: Land Acquisition: 2025-OTT-03 [Ottawa] [verbal]
b. Update: Legal Matter [verbal]

CARRIED

The Board convened Closed Session at 11:49 a.m.

OPEN SESSION

RESOLUTION NO. BD-192/25

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board reconvened in Open Session at 11:59 a.m.

UPDATE: LAND ACQUISITION: 2025-OTT-03 [OTTAWA] [VERBAL]

RESOLUTION NO. BD-193/25

Moved by: Tom Smyth
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the Land Acquisitions 2025-OTT-03 [Ottawa].

CARRIED



UPDATE: LEGAL MATTER [VERBAL]

RESOLUTION NO. BD-194/25

Moved by: Tom Smyth
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the Land Acquisitions 2025-OTT-03 [Ottawa].

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-195/25

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of October 16th, 2025 be adjourned at 12:00 p.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 10/25
 Thursday, November 20th, 2025 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa, Second Vice Chair
 Linda Payant, City of Ottawa
 Tom Smyth, Stormont Dundas Glengarry
 Bill Smirle, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa
 Isabelle Skalski, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property

Guests:

Warren A. Leroy, Ault & Ault LLP





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, read the Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of November 20th, 2025, to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-196/25

Moved by: Mike Tarnowski
 Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the November 20th, 2025, main and supplemental agenda as amended:

- i. Main agenda item #11a and #11b be moved to follow main agenda item #6a.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

BOARD MEETING MINUTES

A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 16TH, 2025

RESOLUTION NO. BD-197/25

Moved by: Adrian Wynands
 Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of October 16th, 2025 as submitted.

CARRIED

B. REQUEST FOR APPROVAL: SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES OF:

- i. **Joint Occupational Health and Safety Committee meeting minutes of October 8TH, 2025.**

RESOLUTION NO. BD-198/25

Moved by: Linda Payant
 Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

- i. Joint Occupational Health and Safety Committee meeting minutes of October 8th, 2025.

CARRIED

NEW BUSINESS

UPDATE: BILL 68 AND PROPOSED REGIONAL CONSOLIDATION OF CONSERVATION AUTHORITIES

RESOLUTION NO. BD-199/25

Moved by: Mike Tarnowski
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the update on amendments to the *Conservation Authorities Act* as proposed by Bill 68 Plan to Protect Ontario Act (Budget Measures), 2025 (No. 2); and

FURTHER THAT:

The Board of Directors receive and file the update on Environmental registry of Ontario proposal #025-1257 regarding "Proposed boundaries for the regional consolidation of Ontario's conservation authorities".

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-200/25

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Closed Session for the following below:

- i. Update: Legal Matter (verbal).
- ii. Update: Security of the Property of the Authority (verbal).

CARRIED

The Board of Directors convened Closed Session at 9:12 a.m.



OPEN SESSION

RESOLUTION NO. BD-201/25

Moved by: Bill Smirle
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 11:05 a.m.

The Board of Directors recessed for a break at 11:05 a.m.

The Board of Directors reconvened from break at 11:15 a.m.

UPDATE: LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-202/25

Moved by: Adrian Wynands
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the Legal Matter.

CARRIED

UPDATE: SECURITY OF THE PROPERTY OF THE AUTHORITY (VERBAL)

RESOLUTION NO. BD-203/25

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the Security of the Property of the Authority; and

FURTHER THAT:

The Board of Directors approve the direction and public statement as discussed and amended.

CARRIED

FOR DISCUSSION: 2026 DRAFT BUDGET

RESOLUTION NO. BD-204/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RECOMMENDATION:

The Board of Directors receive and file the Draft 2026 Budget; and



FURTHER THAT:

The Draft 2026 Budget be circulated to the member municipalities prior to final approval of the Board in January 2026; and

FURTHER THAT:

If future debates on the 2026 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affect the 2026 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2026 Budget, the surplus be directed to the SNC Reserves.

CARRIED

UPDATE RESERVES POLICY

RESOLUTION NO. BD-205/25

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the reserve policy update.

CARRIED

UPDATE: 2025 AUDIT PLANNING

RESOLUTION NO. BD-206/25

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the Draft 2025 Audit Planning letter attached from Baker Tilly; and

FURTHER THAT:

The Chair sign the 2025 Audit Planning and Engagement letters.

CARRIED

REQUEST FOR APPROVAL: 2026 FEE SCHEDULE

RESOLUTION NO. BD-207/25

Moved by: Deb Wilson
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approve the 2026 South Nation Conservation Fee Schedules as presented, effective January 1st, 2026.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSIONS

RESOLUTION NO. BD-208/25

Moved by: Mike Tarnowski
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approves funding submissions to the following programs:

| Funder/Program | Funding Request |
|---|--------------------------|
| 1. Urban Forestry Plans and Studies: Urban Forestry Plans and Studies | up to \$175,000 |
| 2. EcoAction Stream 1: Community-led freshwater action across Canada | up to \$100,000 |
| 3. Canada Water Agency: St. Lawrence River Freshwater Ecosystem Initiative - Priority Interventions Program | up to \$250,000 |
| 4. Species Conservation Program | up to \$900,000 |
| 5. Invasive Species Action Fund | up to \$50,000 |
| 6. Invasive Phragmites Control Fund | up to \$40,000 |
| Total | up to \$1,515,000 |

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2025

RESOLUTION NO. BD-209/25

Moved by: Bill Smirle
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$835,958.89 for October 2025.

CARRIED



MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-210/25

Moved by: Mike Tarnowski
 Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the following updates for November 2025:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED

RECOGNITION: YEARS OF SERVICE

RESOLUTION NO. BD-211/25

Moved by: Mike Tarnowski
 Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors recognize and thank Ben Colgan and Todd Baker for their years of service working with South Nation Conservation.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR OCTOBER 31ST, 2025

RESOLUTION NO. BD-212/25

Moved by: Deb Wilson
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2025, as of October 31st, 2025.

CARRIED



REQUEST FOR APPROVAL: SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

i. Grant Sub-Committee meeting minutes of November 17TH, 2025.

RESOLUTION NO. BD-213/25

Moved by: Mike Tarnowski

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committee meeting:

- i. Grant Sub-Committee meeting minutes of November 17th, 2025.

CARRIED

CORRESPONDENCE

None

DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- December 11th, 2025 (Note: second Thursday of the month)
- January 22nd, 2026 (Note: fourth Thursday)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-214/25

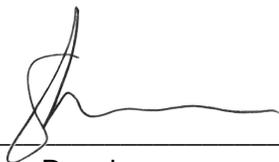
Moved by: Deb Wilson

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of November 20th, 2025 be adjourned at 12:39 p.m.

CARRIED



 Steve Densham,
 Chair.



 Carl Bickerdike,
 Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 11/25
 Thursday, December 11th, 2025 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
 Catherine Kitts, City of Ottawa, Second Vice Chair
 Genevieve Lajoie, Prescott Russell
 Mathew Luloff, City of Ottawa (*electronic participation*)
 Linda Payant, City of Ottawa (*electronic participation*)
 Bill Smirle, Stormont Dundas Glengarry (*electronic participation*)
 Isabelle Skalski, City of Ottawa
 Tom Smyth, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Mike Tarnowski, Prescott Russell
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

None

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Jennifer Boyer, Managing Director, Approvals
 Ben Colgan, GIS Specialist
 Donna Ferguson, Accounting Technician
 James Holland, Senior Planner
 John Mesman, Managing Director, Property, Conservation Lands
 and Community Outreach
 Eric McGill, Corporate Counsel
 Gregory Payne, Permitting Officer
 Pat Piitz, Team Lead, Property
 Shahin Zand, Water Resources Engineer





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, read the Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of December 11th, 2025 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-215/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the December 11th, 2025 main and supplemental agenda with the following amendments:

- i. Supplemental Agenda Item 2a., be moved to follow main agenda item 12.d, and
- ii. Add Request for Approval: Personal matters about an identifiable individual, including Staff (verbal) to main agenda item 12 Closed Session

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

STAFF UPDATE

Staff presented the members with a PowerPoint presentation on project updates.

Matt Luloff joined the meeting virtually at 9:28 a.m.

Bill Smirle joined the meeting virtually at 9:33 a.m.

BOARD MEETING MINUTES

A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 20TH, 2025

RESOLUTION NO. BD-216/25

Moved by: Mike Tarnowski
Seconded by: Catherine Kitts



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 20th, 2025 as submitted.

CARRIED

B. REQUEST FOR APPROVAL: SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES:

RESOLUTION NO. BD-217/25

Moved by: Genevieve Lajoie
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Watershed Advisory Committee meeting minutes of November 25th, 2025,
- ii. Leirtrim Wetland Advisory Committee meeting minutes of November 28th, 2025; and

FURTHER THAT:

The Board of Directors receive and file the draft South Nation Water Response Team meeting minutes of November 25th, 2025.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: ONTARIO HERITAGE TRUST CUSTODIAL AGREEMENT

RESOLUTION NO. BD-218/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve renewal of a 25-Year Custodial Agreement with the Ontario Heritage Trust for the Gamble Property located in the City of Ottawa.

CARRIED



REQUEST FOR APPROVAL: FORESTS CANADA PLANTING DELIVERY AGENT AGREEMENT

RESOLUTION NO. BD-219/25

Moved by: Linda Payant
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve entering into a Planting Delivery Agent Agreement with Forests Canada for tree planting programs for 2025-2031.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY EXPENDITURES

RESOLUTION NO. BD-220/25

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the following reserve transfers for unrecoverable expenditures under the Woodlot Storm Recovery Program:

1. MNR Forestry Reserve – approximately \$55,065.
2. Land Acquisition Reserve – approximately \$284,334.

CARRIED

UPDATE: REGULATIONS MAPPING

RESOLUTION NO. BD-221/25

Moved by: Genevieve Lajoie
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Floodplain and Regulations Mapping Series Update Overview.

CARRIED

REQUEST FOR APPROVAL: 2026 SNC FEE SCHEDULE [REVISED]

RESOLUTION NO. BD-222/25

Moved by: Adrian Wynands
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approve the revised 2026 South Nation Conservation Fee Schedule as presented, effective January 1st, 2026.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE

RESOLUTION NO. BD-223/25

Moved by: Adrian Wynands
 Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the purchase of a truck with a dump box at approximately \$85,000 plus HST; and

FURTHER THAT:

The Board of Directors approve the disposition of a surplus vehicle.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2025

RESOLUTION NO. BD-224/25

Moved by: Mike Tarnowski
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the money received report for November 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$630,892 for November 2025.

CARRIED

MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-225/25

Moved by: Deb Wilson
 Seconded by: Isabelle Skalski



RESOLVED THAT:

The Board of Directors receive and file the following updates for November 2025:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED

REQUEST FOR APPROVAL: 2026 BOARD MEETING SCHEDULE

RESOLUTION NO. BD-226/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 2026 Board of Directors meeting dates as discussed.

CARRIED

UPDATE: CONFERENCE LISTING

RESOLUTION NO. BD-227/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the 2026 Conference Listing report; and

FURTHER THAT:

The Board of Directors coordinate their conference attendance with the Secretary-Treasurer.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: ERO 3025-1257 PROPOSED REGION CONSOLIDATION OF CONSERVATION AUTHORITIES' SUBMISSION

RESOLUTION NO. BD-228/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approve the South Nation Conservation submission to the ERO #025-1257 Proposed Regional Consolidation of Conservation Authorities posting as discussed.

CARRIED

Bill Smirle left the meeting at 10:33 a.m.

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR NOVEMBER 30TH, 2025

RESOLUTION NO. BD-229/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st. 2025, as of November 30th, 2025, update.

CARRIED

CORRESPONDENCE

None

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- January 22nd, 2026 (Note: fourth Thursday)
- February 12th, 2026
- March 12th, 2026 (Annual General Meeting)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-230/25

Moved by: Tom Smyth
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:
a. Request for Approval: Land Acquisition 2025-OTT-02



- b. Request for Approval: Land Acquisition 2025-EDW-01
- c. Request for Approval: Land Acquisition 2025-NAT-02
- d. Update: Security of the property of the Authority (Verbal)
- e. Request for Approval: Legal Fees Expenditures
- f. Update: Personal Matters About an Identifiable Individual, including Staff (verbal)

CARRIED

Adrian Wynands left the meeting at 10:39 a.m.

The Board of Directors recessed for a break at 10:49 a.m.

The Board of Directors convened Closed Session at 10:59 a.m.

OPEN SESSION

RESOLUTION NO. BD-231/25

Moved by: Mike Tarnowski
Seconded by: Geneveive Lajoie

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 11:37 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION 2025-OTT-02

RESOLUTION NO. BD-232/25

Moved by: Linda Payant
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve property acquisition 2025-OTT-02 as discussed in the report; and

FURTHER THAT:

The Board of Directors approve a property management reserve be established for 2025-OTT-02.

CARRIED



REQUEST FOR APPROVAL: LAND ACQUISITION 2025-EDW-01

RESOLUTION NO. BD-233/25

Moved by: François St. Amour
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve property acquisition 2025-EDW-01 as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION 2025-NAT-02

RESOLUTION NO. BD-234/25

Moved by: Deb Wilson
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors decline the acquisition of property 2025-NAT-02 as discussed in the report.

CARRIED

UPDATE: SECURITY OF THE PROPERTY OF THE AUTHORITY (VERBAL)

RESOLUTION NO. BD-235/25

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve expenses for consulting and legal services to an upset limit of approximately \$100,000 to secure the property of the authority in the matter discussed and;

FURTHER THAT:

The Chief Administrative Officer shall provide an update on the matter in January.

CARRIED

REQUEST FOR APPROVAL: LEGAL FEES EXPENDITURES

RESOLUTION NO. BD-236/25

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the transfer of funds in the amount discussed from general reserves for expenditures related to the South Nation Conservation property legal matter.

CARRIED



UPDATE: PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING STAFF (VERBAL)

RESOLUTION NO. BD-237/25

Moved by: Mike Tarnowski
Seconded by: Geneveive Lajoie

RESOLVED THAT:

The Board of Directors receive and file the update on Personal Matters About an Identifiable Individual, including Staff.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-238/25

Moved by: Catherine Kitts
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors meeting of December 11th, 2025 be adjourned at 11:39 a.m.

CARRIED

Steve Densham,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb